

Fee List

Access to Records	
Paper and computer records for professional use - regardless of size	£50.00
Computer printout from medical records	£10.00
Copies of Medical Records (per sheet)	£0.35
Patient request to view medical records	FREE
Records requested by patient	Variable cost depending on request
Insurance	
Accident & Sickness Insurance	£38
Holiday Cancellation Insurance	£38
Provident Association e.g. BUPA, PPP Insurance	£38
Certificates	
Certifying Photo i.e. driving licence	£38
Freedom from Infection	£38
Seatbelt Exemption	£38
Shotgun licence, Elderly Driver, Racing Driver, Diving, Parachute (fitness)	£50
Any of the above with an examination	Variable cost
Fitness	
Fitness to Travel	£40
Fitness to attend School, Health Club etc	£40
Ofsted (childminder)	£40
Ofsted (other agencies)	£95

Fee List - Continued

Medicals	
Pre-Employment Suitability Form	£38
Pre-Employment Medical	£130
HGV/PSV/Taxi Medical	£150
Insurance (Exam & Report)	£175
DNA Testing	Variable cost depending on request
Incapacity	
Disabled Parking Bay	£25
Mersey Travel Bus Pass	£25
ESA Appeals Proforma (request from charities)	£35
ESA Appeals Report (request from charities)	£50
Power of Attorney Form (COP3) without examination	£95
Examination for Power of Attorney	£125
Examination & Visit	£150
Letters (Including to Whom It May Concern)	
Paid by patient *Price may vary if the letter is over a page long	£25
Letter/Reports to any Agency not paid by patient	£130
Other Costs	
Private Sick Note/Private Prescription	£25



Fees & Charges Leaflet

Not all services at our Practice are available under the NHS. When patients request non-NHS items or services a private fee is payable. This leaflet lists those fees, which are payable in advance.

Please note this leaflet is for guidance only and costs may change without notice.

PAYMENT BY CASH ONLY

(Revised 31st May 2016)

Unfortunately we have no facility for card payments and do not accept cheques.

Your Questions Answered

What is non-NHS work and why is there a fee?

The National Health Service provides most health care to most people free of charge, but there are exceptions: prescription charges have existed since 1951 and there are a number of other services for which fees are charged.

Sometimes the charge is because the service is not covered by the NHS, for example, providing copies of health records or producing medical reports for insurance companies, solicitors or employers.

In recent years, however, more and more organisations have been involving doctors in a whole range of non-medical work. Sometimes the only reason that GPs are asked is because they are in a position of trust in the community, or because an insurance company or employer wants to ensure that information provided to them is true and accurate.

Examples of Non-NHS services which GP's can charge their NHS patients:

- Accident/sickness insurance certificates and reports
- Certain travel vaccinations
- School fee and holiday insurance certificates
- Fitness to travel e.g. charity work abroad
- Private medical insurance reports
- Reports for health clubs to certify that patients are fit to exercise
- Reports for 'fitness to start a diet regime.'
- Medicals for HGV/Taxi/PSV
- Elderly Driver Medicals
- Holiday Cancellation forms
- Shotgun Certificate Verification
- Driving Licence Forms

Examples of non-NHS services which GP's can charge other institutions:

- Life assurance and income protection reports for insurance companies
- Reports for the Department for Work and Pensions (DWP) in connection with disability living allowance and attendance allowance
- Medical reports for local authorities in connection with adoption and fostering or occupational health departments

Do GPs have to do non-NHS work for their patients?

With certain limited exceptions, GPs do not have to carry out non-NHS work on behalf of their patients. Many GPs however will always attempt to assist their patients and carry out this work.

Why does it sometimes take my GP a long time to complete my form?

Time spent completing forms and preparing reports takes the GP away from the medical care of his or her patients. Most GPs have a very heavy workload and paperwork takes up an increasing amount of their time. Many GPs do non-NHS work outside of NHS time so that NHS patient care does suffer.

I only need the doctor's signature – what is the problem?

Some insurance and medical forms appear deceptively simple but time is needed to review your whole medical records. This is to ensure that even a short form is completed accurately as insurers may invalidate any current or future claims that are made.

For this reason even a simple question can take a considerable amount of the doctor's time to review

all your medical records on computer. This is despite medical information being summarised on the computer. If you are a new patient we may not have your medical records so the doctor must wait for these before completing the form.

What will I be charged?

The surgery has a list of fees which can be found overleaf. All non NHS work is payable in advance.

How long will I wait for Non-NHS work to be completed?

A Doctors priority will always be the care provided for patients under the NHS. Non NHS work is often carried out outside of normal working hours and the waiting time is therefore affected. We aim to complete non NHS work within six weeks of receipt. Appointments for private medicals can usually be arranged within a few weeks.

What can I do to help?

- Not all documents need a signature by a doctor and you may be able to ask another person in a position of trust to sign such documents free of charge. Read the information that comes with these types of forms carefully before requesting your GP to complete them.
- Do not expect your GP to process forms overnight: urgent requests may mean that a doctor has to make special arrangements to process the form quickly, and this may cost more.

Access to Medical Records

If you would like access to your medical records you need to complete an application form for "Access to Medical Records" and the practice requires 21 days' notice.